



EASTERN
STATES
THEATRE
ASSOCIATION

ESTAFest10/Original Works Submission Checklist

Use this checklist to ensure all required Forms/Articles are returned to the ESTAFest10/Original Works Chairperson by **April 15, 2010**. (Note: **Actors Affidavits and Warranty of Compliance may be received by tech-in**)

- Production Registration and Technical Information Form
Include Lighting Plot and Set design if possible
- Registration Form with applicable Entry Fee and Super Pass or Performance Session Fees
- Proof(s) of permission
 1. Proof of royalty payment or proof of Playwright approval. If work is an Original Work, proof from the playwright to perform is required (email approval acceptable)
 2. Proof of music approval required for original and/or copyrighted music s utilized
 3. Proof of approval to utilize any other copyrighted work if applicable
 4. Proof of playwright or agency approval if any changes are made to the script
- Four (4) copies of Scripts (as cut) no photo copies if script is obtained from an agency (ie. Dramatists, Samuel French, etc.). Photocopies from an anthology accepted only if proof of approval to **photocopy** is provided by **the Publisher**. If Scripts are original works and playwright approves, send script via email. Scripts need to be clean with no markings.
- Affidavits of Actor Eligibility (Due no later than tech-in)
- Warranty of Compliance (Due no later than tech-in)

Forward all forms, fees and scripts to:
MARSHA L. AMATO-GREENSPAN
PO BOX 4378
WILMINGTON DE 19807-0378
OR EMAIL TO: estafest@verizon.net